

Fact Sheet for International Exchange Students (2023/24)

Institution Name: Universität Siegen/ University of Siegen
Erasmus Code: D Siegen 01 (PIC : 999849617)
Address: Universität Siegen
Adolf-Reichweinstrasse 2 – SSC Building
International Student Affairs (ISA)
57068 Siegen GERMANY



For more information:
uni-siegen.de

Exchange Team

Name	Responsibilities	Telephone	E-Mail
Katharina Sommer	Head of Division/ Institutional Coordinator	+49271/740-3907	Katharina.Sommer@zv.uni-siegen.de
Alicia Platt	Incoming Students Coordinator	+49271/740-3905	Alicia.Platt@zv.uni-siegen.de
Madeleine Höfer	Erasmus Short-Term Programs	+49271/740-3819	Madeleine.Hoefer@zv.uni-siegen.de
Julia Shirley	EWP Coordinator IIA	+49271/740-2087	Julia.Shirley@zv.uni-siegen.de
Susanne Engelmann	Outgoing (Overseas) Exchange	+49271/740-2004	Susanne.Engelmann@zv.uni-siegen.de
Madita Steffens	Outgoing Exchange	+49271/740-3909	Madita.Steffens@zv.uni-siegen.de

For other contact persons you can visit the [website](#) of the International Office

Academic Calendar & Key Dates

Summer Semester	April 01, 2023 - September 30, 2023	Students are able to participate in two exam periods. The first examination period usually takes place in the two weeks after classes are finished. The second period usually takes place in the two weeks before the classes of the next semester start.
Winter Semester	October 01, 2023 - March 31, 2024	
Lecture Period Summer	April 03, 2023 – July 14, 2023	
Lecture Period Winter	October 09, 2023 - February 02, 2024	
Deadlines for Nomination	Students applying for: Summer Semester: October 15 Winter Semester: April 15	
Deadlines for Registration	Students coming for: Summer Semester: November 15 Winter Semester: May 15	

Study in Siegen

Procedure	Students must be nominated via email and the attached nomination sheet by their administrative coordinator. After receiving further information on online application and required documents, they register online on MoveOn to receive the Letter of Acceptance. Students should state their exact first and last name(s) and make sure their address is correct.	
Documents	Overseas Application <ul style="list-style-type: none">Online registration formPhotograph (passport appropriate)Copy of Passport/IDStudy PlanCVTranscript of RecordsGraduate Students: Bachelor CertificateLanguage Certificate	Erasmus Application <ul style="list-style-type: none">Online registration formPhotograph (passport appropriate)Copy of Passport/IDTranscript of RecordsMotivation LetterProof of Language Proficiency (if applicable)Graduate Students or PhD: Bachelor or Master Certificate
Language Requirements and Courses	Overseas: English B2 (TOEFL ITP: >543, TOEFL iBT >72, TOEIC >785, IELTS >5.5)	Erasmus: English/German B2

The Language Center at University Siegen offers German language workshops free of charge for students arriving in March. Additional German language courses are offered during the semester.

Welcome Weeks

Orientation takes place before the start of the semester and offers an introduction to formalities of studying and living in Siegen, and a broad range of cultural events. Students get helpful information on how to organize their stay at the university, in Siegen and in Germany in general.

Insurance

Valid health insurance coverage is mandatory for enrolment.

Health Care for EU and UK Students

EU-students need a European International Health Insurance Card (EHIC). EHIC gives European students access to medically necessary, state-provided health insurance during temporary stays in any of the 27 European countries as well as in Iceland, Lichtenstein, Norway and Switzerland. You can find further information on the EU website. Please note that EHIC may not cover all medical costs. Therefore, students should contact their current health care provider for further information well in advance.

The Global Health Insurance Card (GHIC) allows UK citizens to get state-provided health care in Europe for reduced costs or sometimes for free. You find further information on the UK Government website. Please note that EHIC may not cover all medical costs. Therefore, students should contact their current health care provider for further information well in advance.

Health Care for Non-EU Students

We strongly advice non-EU students to arrange a German state-provided health insurance coverage for the duration of their studies in Siegen. There are several options and ISA offers assistance in the process.

As the German state-provided health insurance coverage usually begins no earlier than the first day of the semester (winter semester: October 1, summer semester: April 1), an additional travel/international health insurance coverage should be arranged for the period between the date of arrival and the first day of the semester!

Additional Liability, Household and Accident Insurance

Furthermore, we strongly recommend students to have a civil liability, household as well as an accident insurance during their stay here in Germany.

Academic documents

Before the mobility, students are required to prepare a Learning Agreement to document their planned studies in Siegen and credit transfer at home. The Learning Agreement must be signed by the student as well as contact persons at the home university and the University of Siegen. Templates are provided on our website. After their mobility, they are issued a Transcript of Records.

Websites and Links

International Student Affairs

To gather more information about our Department, please visit:
<https://www.uni-siegen.de/incoming/exchange/index.html.en?lang=en>

Insurance

For more information about insurance:
<https://www.uni-siegen.de/incoming/organization/insurance/index.html.en?lang=en>

MoveOn Registration

Here you find the registration link for the University of Siegen Online Application Form:
<https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng#>

Unisono Course List

The course catalogue will be available about 10 weeks before the winter or summer semester starts:
<https://unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y&noDBAction=y&init=y>

Courses, Grades and Credits

For more information on courses, grades and credits, click here:
<https://www.uni-siegen.de/incoming/campus/credits/index.html.en?lang=en>

Language Center

The Language Center offers free language courses (German and other languages):
<https://www.uni-siegen.de/sprachenzentrum/home/index.html.en?lang=en>

Information COVID-19

You find current Covid-19 information regarding entry and quarantine regulations and other information here:

<https://www.auswaertiges-amt.de/en/coronavirus/2317268>
<https://www.uni-siegen.de/corona/index.html.en?lang=en>
<https://www.uni-siegen.de/incoming/organization/covid-19.html.en?lang=en>

Visa

Non-EU citizens need to apply for visa in their home country:
<https://www.auswaertiges-amt.de/en/visa-service/visabestimmungen-node>

Housing

While ISA offers support, accommodation must be organized independently by the students, either in private apartments or in student residences provided by the *Studierendenwerk Siegen*, which is associated with the University of Siegen:

<https://www.studierendenwerk-siegen.de/en/housing/accommodation>